

# Diane Maihle Kiehl

## JEFFERSON COUNTY RECORDER OF DEEDS

200 Main Street, Courthouse, Brookville PA 15825

Phone: 814-849-1610

Fax: 814-849-1677

### FEE SCHEDULE effective December 8, 2009

DOCUMENTS	\$ 42.00
Deeds, Mortgages, Leases, Right-of-Ways, Agreements, Ag Security, Right of Ways, Affidavits, etc.	
<b>* ALL DEEDS with Realty Transfer Tax and/or Statement of Value must add additional \$2.00 for receipt page &amp; Statement of Value)</b>	
SATISFACTIONS & RELEASE MORTGAGE.....	\$ 44.00
ASSIGNMENTS .....	\$ 44.00
ADDITIONAL PAGES & ADDITIONAL NAMES	
Each page over 4 .....	\$ 2.00
Each name over 4 .....	\$ .50
UCC'S (All types) .....	\$ 100.00
NOTARY BOND & COMMISSION .....	\$ 35.50
NOTARY NAME & ADDRESS CHANGE .....	\$ 20.50
HIGHWAY, SUBDIVISION MAPS, PLANS .....	\$ 30.00
(each additional page \$3.00)	
DOCUMENTS RETURNED FOR CORRECTIONS (return document fee) ....	\$ 5.00
PHOTOCOPY FEE (made by office users) .....	\$ .50
PHOTOCOPY (made by office staff) .....	\$ 1.00
FAX FEE .....	\$ 1.00
(this includes 800 numbers)	

**ALL DOCUMENTS must have a STAMPED,  
SELF-ADDRESSED ENVELOPE FOR RETURN!**

**JEFFERSON COUNTY  
REGISTER OF WILLS & CLERK OF ORPHANS' COURT  
FEE SCHEDULE**

*By Court Order effective July 1, 2009*

**LETTERS TESTAMENTARY, LETTERS OF ADMINISTRATION,  
LETTERS OF ADMINISTRATION D.B.N, C.T.A. and D.B.N.C.T.A.  
ANCILLARY LETTERS**

Estates not exceeding \$1,000.00	\$	55.00
\$ 1,001.00 - \$ 5,000	\$	65.00
\$ 5,001.00 - \$ 10,000	\$	75.00
\$ 10,001.00 - \$ 20,000	\$	85.00
\$ 20,001.00 - \$ 30,000	\$	95.00
\$ 30,001.00 - \$ 40,000	\$	110.00
\$ 40,001.00 - \$ 50,000	\$	115.00
\$ 50,001.00 - \$ 75,000	\$	125.00
\$ 75,001.00 - \$ 100,000	\$	135.00
Each additional \$ 100,000 or fraction thereof	\$	50.00

**\*\*NOTE\*\***

- Where the gross value of an estate has been underestimated on the Petition for Letters, Probate fees will be adjusted and an invoice rendered for the balance.
- Additional probate fees will be due and payable within thirty (30) days from the date of the invoice.
- All fees must be paid in full before any finalization/estate settlement will be accepted for filing

**ORPHANS' COURT**

<b>ACCOUNTS</b>	\$	125.00
Each additional page	\$	5.00
Objections	\$	15.00
Annual Guardian Account	\$	15.00
Auditors Report	\$	15.00

<b>PETITIONS</b>	\$	50.00
(Any documents filed with order is considered a petition, NO separate filing fees per document this fee includes certified copies) Plus JCS/ATJ (Act 49 of 2009) effective December 8, 2009	\$	23.50
Automation Fee (Act 164 12-21-98 & Act 136 6-22-00)	\$	5.00

<b>ADOPTION</b>	\$	150.00
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**Each child/person is assigned a number – separate petition REQUIRED per number**  
(This includes all petitions (example) terminations, adoptions, orders,  
certified copies included for all filings at no additional costs)

Plus JCS/ATJ (Act 49 of 2009) effective December 8, 2009	\$	23.50
Automation Fee (Act 164 12-21-98 & Act 136 6-22-00)	\$	5.00

Adoption Appeal Fee	\$	50.00
This does not include Superior Court filing fee of \$ _____		

Report of Intent to Adopt	\$	75.00
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**Orphans' Court & Register of Wills Miscellaneous Fees**  
**"See Attached"**

<b>AUTOMATION FEE</b>	<b>Charged on all first filings requiring JCS/ATJ fee &amp; Marriage License</b>	<b>5.00</b>
<b>ADDENDUMS/CLAIMS</b>		<b>15.00</b>
<b>ADMINISTERING PROBATE OATHS</b>	<b>(Not Jefferson Co Probate Petitions)</b>	<b>20.00</b>
<b>AFFIDAVIT OF DEATH</b>		<b>25.00</b>
<b>APPEAL TO SUPERIOR/SUPREME COURT</b>	<b>(County Fee Only)</b>	<b>50.00</b>
<b>BOND</b>		<b>15.00</b>
<b>CAVEAT FILING</b>		<b>25.00</b>
<b>CERTIFIED COPY</b>		<b>5.00</b>
<b>CLAIMS AGAINST ESTATE</b>		<b>15.00</b>
<b>CODICIL</b>		<b>20.00</b>
<b>CONSENT OF PARENT</b>	<b>(Marriage License)</b>	<b>10.00</b>
<b>DEATH CERTIFICATE</b>		<b>25.00</b>
<b>DISCLAIMER</b>		<b>15.00</b>
<b>ELECTION AGAINST WILL</b>		<b>15.00</b>
<b>EXEMPLIFICATION RECORD</b>	<b>(First page - Add'l pages \$5.00 each)</b>	<b>25.00</b>
<b>FAMILY SETTLEMENT AGREEMENT</b>		<b>50.00</b>
<b>INHERITANCE TAX CERTIFICATE OF PAYMENT</b>		<b>25.00</b>
<b>INHERITANCE TAX RETURN</b>		<b>25.00</b>
<b>INHERITANCE TAX RETURN</b>	<b>(Supplemental or no probate on record)</b>	<b>25.00</b>
<b>INVENTORY</b>		<b>15.00</b>
<b>JCS/ATJ Fee</b>	<b>(PA Judicial Computer Project) - all filings in Register &amp; Orphans'</b>	<b>23.50</b>
<b>MARRIAGE LICENSE CERTIFIED COPY or DUPLICATE</b>		<b>5.00</b>
<b>MARRIAGE LICENSE</b>	<b>(\$40.00 plus \$ 5.00 Automation fee)</b>	<b>45.00</b>
<b>MARRIAGE LICENSE WAIVER</b>		<b>25.00</b>
<b>MISCELLANEOUS FILINGS</b>		<b>30.00</b>
<b>NOTICE OF ENTRY OF APPEARANCE</b>		<b>15.00</b>
<b>ORDER</b>		<b>5.00</b>
<b>RECEIPT &amp; RELEASE</b>		<b>50.00</b>
<b>RENUNCIATION</b>	<b>**MUST BE NOTORIZED</b>	<b>10.00</b>
<b>REQUEST FOR INFORMATION/ RESEARCH</b>	<b>(per name per record searched) Requires SASE + \$1.00 per page copies*</b>	<b>10.00 +*</b>
<b>SATISFACTION OF CLAIM</b>		<b>10.00</b>
<b>SHORT CERTIFICATE</b>		<b>5.00</b>
<b>SUBPOENA</b>		<b>10.00</b>
<b>WILL</b>	<b>(Filing Will Only)</b>	<b>25.00</b>